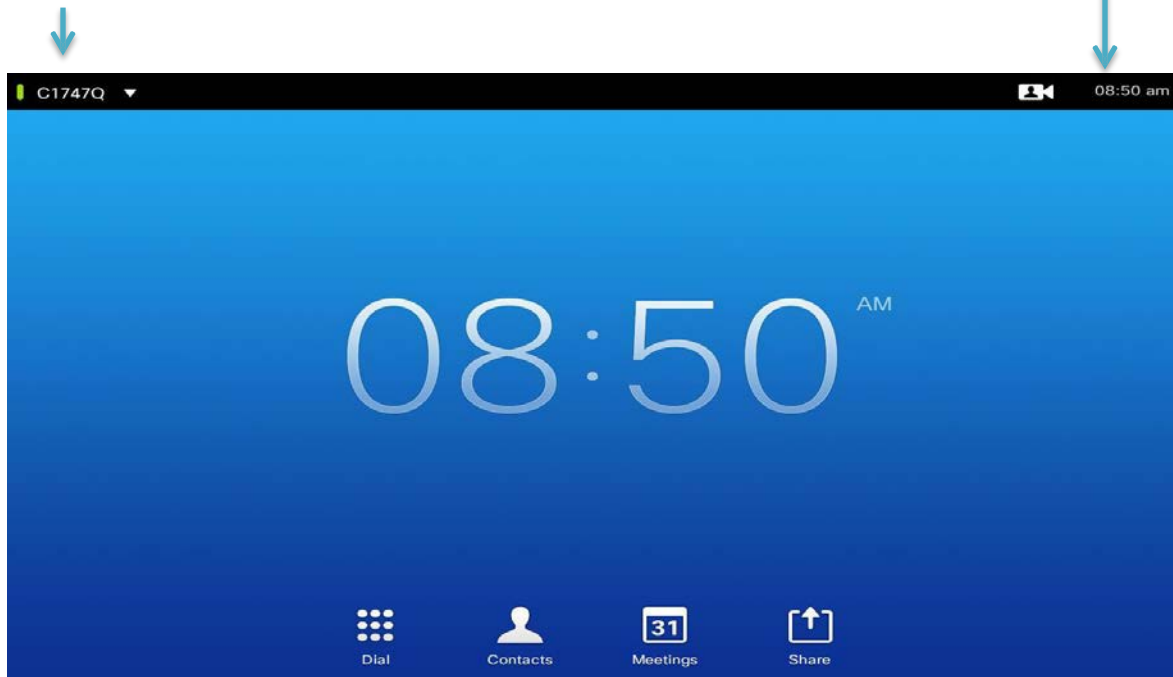


How to use the system to make Video conference calls and share content

Use the Cisco Touch Panel to operate,

Access *Settings*, *Standby mode* and the *Do Not Disturb* feature

Camera control Menu



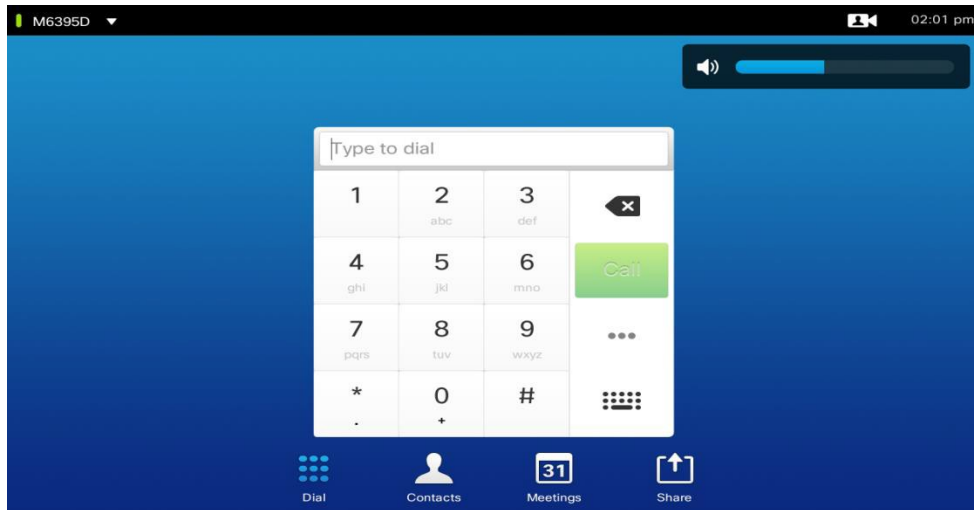
To display content use the VGA or HDMI cables to connect to your laptop and then tap on share icon.



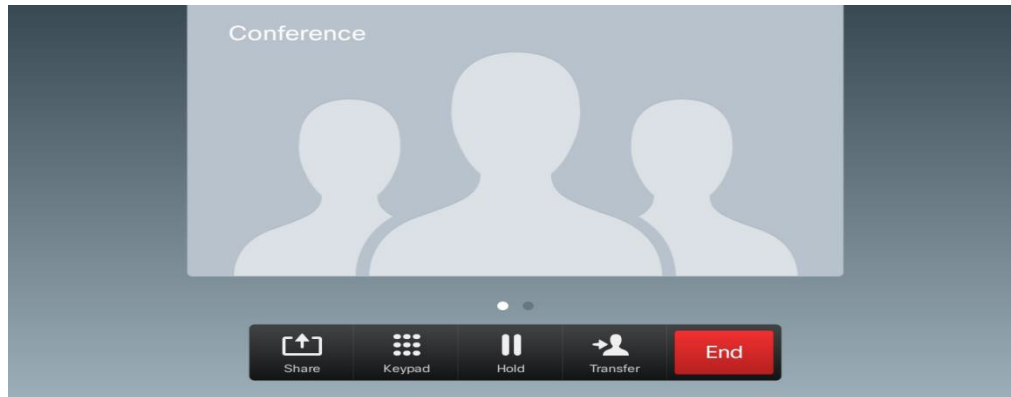
Select your source.

For support contact: IT Service Desk
MAIN: 415-514-4100 or <http://help.ucsf.edu>

How to use the system to make Video conference calls and share content



Tap on the dial icon to dial the number or select keyboard for alpha dialing. You may select contact to choose a name from the contact list. You may share content during a video conferencing call. Make sure your presentation source is connected to HDMI cable and select share.



Select *Share* and press **OK** on the Remote Control

To stop sharing content, select *Stop sharing* and press **OK** on the remote control.

For support contact: IT Service Desk
MAIN: 415-514-4100 or <http://help.ucsf.edu/>

Conference Room

6400

Capacity: 14

Video Conferencing

Bridge Number: 55590028

- The bridge is used for video conferencing-- Use the white touch pad.
- How to start a conference
 - Dial the bridge number provided onto the touchpad screen under the section that says, "Dial."
 - Any other users trying to join the conference must also dial the same bridge number to join the conference.

Audio-Only

Room Telephone Number: (415) 476-3180

- This number works only with the black, *number keypad and speaker system*.
- It can only be used for audio conferencing or regular phone calls.
- How to Audio Conference with 1 remote person (or 1 outside location)
 - **Option 1:** Dial the desired outside number from the black, keypad.
 - **Option 2:** Have the remote person/location dial the conference room number above.

Zoom Video Conferencing

- Use the white touch pad
- Press the contacts icon
- Press Zoom
- Press the call icon
- Press #
- Enter meeting ID#, followed by the # sign