

Dear Mission Hall Building Committee Members,
Because we will not be meeting again until January 31, 2017, Bob wanted to be sure you were all aware of what is happening in our on-going work. See updates below and let me know if you have any questions or concerns.

Please join me in welcoming [Adrian Miu](#), Space and Operations Analyst. As previously mentioned, this position was under recruitment out of the Campus Planning office and will be working with both Mission Hall and Block 33 constituents in various ways.

Status Updates

1. **Way Finding signage:** The bid package is still being finalized. Once it is finalized, Adrian will engage with Facilities to bid the project. We will keep the committee updated on timeline and final costs as soon as the project is bid. Adrian is making every effort to expedite the process.
2. **When will "Rapid Improvement" monies be distributed to the Blocks?** Due to the need to appropriately account for the limited funding to ensure needs are being addressed as represented for MH building issues, money will not be distributed directly to the Blocks as previously thought. Instead, the Blocks should contact Suzanne Murphy with specific requests to spend the balance dedicated to each Block **after** currently approved monies have been spent (lactation room faucet installation and way-finding signage).
3. **When will we know which focus rooms are eligible for conversion?** The Capital Programs team will meet with Blocks in early January-February to review which focus rooms are eligible for conversion to private offices. An All-Blocks meeting is scheduled for February 21 from 1:30-2:30 where Debra and her team will also present, after having met individually with each Block.
4. **Ongoing Communications Efforts:**
 - Remember to join the Mission Hall Chatter group via MyAccess
 - Floor Coordinators continue to serve as your primary source for information dissemination
 - An Ask & Learn Coffee Talk is scheduled for March 7 from 9-10 am in MH 2100
 - An Academic Senate Communications Coordinator has been hired and will help with Academic Senate engagement on all topics Mission Hall
 - Please send me ideas/suggestions for other improvements in our ongoing communications efforts!